**Reporting a concern**

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| This form is meant as a guideline for adult private citizens who are concerned about the welfare of a child, and who wish to report their concern to the Child Welfare Services. You can also contact the Child Welfare Services by phone or in person. **TIPS:**- Be concrete and give details. More information makes it easier for the Child Welfare Services to follow up on the report.- Avoid drawing your own conclusion. When you report a concern, write about your observations. - There is no need for academic terminology. Use your own words to describe what you have seen or heard.

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| --- | --- |
| **The name and address of the child:** | **Birth date:** |
| (Provide the information you have on the child) |  |
| **Mother’s name, address and phone number:** |
| **Father’s name, address and phone number:** (Provide the information you have on the parents) |
| **What have you seen or heard giving you reason for concern?** |
| (Describe your cause for concern, be as specific as possible) |
| **Has the child told you something that gives you reason for concern?** |
| (Describe what the child has said, giving you reason for concern. Be as specific as possible) |
| **Do you know of others who are or should be concerned about the welfare of the child?** |
| (Examples: family members, school, health workers, neighbours, friends of the family) |
| **Do you have other information you believe it is important for the Child Welfare Services to be aware of?** |
|  |
| **What is your relation to the family?** |
|  |
| **Which nationality does the family have?** | **Is there a need for interpretation?** |
|  | **Yes ⃝ No ⃝** |
| **The concern has been raised with:** | **The child:****Yes ⃝ No ⃝** | **The parents:****Yes ⃝ No ⃝** | **Others:** |
| **Your name and phone number:**  |

**Place:\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_ Date:\_\_\_\_\_\_\_\_ Signature:\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_****Due to privacy concern, the form must be sent by normal mail to:**Kvam heradBarneverntenestaGrovagjelet 165600 Norheimsund |